

MASTERLIST ON LEAVE FOR FACULTY MEMBER AND ADMIN PLANTILLA PERSONNEL

NO	NAME	RANK/POSITION	DATE APPLIED	MATERNITY	PATERNITY	SPWL	VAWC LEAVE	NO. OF DAYS	INCLUSIVE DATES	REMARKS
1	Ma. Besa Joy M. Ortoyo	Instructor I	Jan. 25,2016	/				60 days	Feb. 1, 2,2016-April 30, 2016	
2	Cheryl Q. Mentuda	Instructor I	May 16, 2016	/				60 days	May 23, 2016 - June 23, 2016	
3	Maria Elma D. Quiao-Won	Assistant Prof 3	August 11, 2016	/				60 days	September 26, 2016-November 24, 2016	
4	Joycelyn C. Jumawan	Associate Professor III	August 1, 2016	/				60 days	August 15, 2016 - October13, 2016	
5	Julie Rose D. Apduhan	Instructor I	May 22, 2017	/				60 days	July 3, 2017-August 31, 2017	
6	Balbin Abigail L.	Instructor I	July 10, 2017	/				60 days	August 14, 2017-October 13, 2017	
7	Merinessa D. Gonzaga	Registrar III	June 1, 2017	/				60 days	July 28, 2017-September 25, 2017	
8	Lilibeth L. Manigo	Instructor 1	August 29, 2018	/				60 days	September 3, 2018- November 3, 2018	
9	Cheryl Q. Mentuda	Instructor I	September 18, 2018	/				60 days	October 1, 2018- December 29, 2018	
10	Richie P. Lador	Instructor I	October 5, 2018		/			7 days	September 17-21, 24,25, 2018	
11	Amamari P. Sajonia	Instructor II	December 19, 2018	/				60 days	December 14, 2018- February 11, 2019	
12	Jane Francis P. Jaictin	Instructor I	January 15, 2019	/				60 days	March 11,2019- May 8, 2019	
13	Tomas M. Austral	Associate Professor IV	June 1, 2019		/			10 days	June 17- 28, 2019	7 days for the father, 3 days for the mother
14	Joycelyn C. Jumawan, PhD	Associate Professor III	August 7, 2019	/				60 days	November 15, 2019-January 15, 2020	
15	Roselyn L. Palaso	Instructor	November 5, 2019	/				60 days	October 29, 2019-December 28, 2019	
16	Jenie L. Plender-Nabas	Instructor II	February 26, 2020	/				105 days	April 27, 2020- August 2, 2020	
17	Rowena J. Ligalig	Instructor I	March 24, 2020	/				105 days	March 17, 2020- June 30, 2020	

18	Jay Michael R. Macalalag	Assistant Professor II	June , 2020		/			6 days	June 9,10,11,16,17,18, 2020	
19	Jessa Mae T. Lazarte	Instructor III	November 13, 2020	/				105 days	November 20, 2020- March 5, 2021	
20	Reuben James M. Rollon	Assistant Professor I	December 2019, January 2020		/			14 days	December 17-27, 2019, January 2-10, 2020	7 days for the father, 7 days for the mother
21	Julie Rose D. Apduhan	Instructor III	March 19, 2021	/				105 days	April 15,2021- July 29, 2021	
22	Katherine G. Bongato	Admin Aide I	November 22, 2021	/				105 days	November 24, 2021- March 8, 2022	
23	Shirmaine Irine M. Calagui	Instructor III	January 26, 2022	/				105 days	February 21,2022- June 5, 2022	
24	Laurenc e B. Calagui	Instructor III	December 1, 2022		/			3 days	December 1,13,15, 2022	
25	Jeza Jahziel B. Ocampos	Admin Assistant IV	January 12, 2022	/				105 days	October 5,2021 - January 17, 2022	
26	Rowena J. Ligalig	Instructor I	February 25, 2022	/				105 days	March 7, 20011- June 19, 2022	
27	Jennifer E. sabugaa	Assistant Professor IV	April 18, 2022	/				105 days	May 16, 2022- July 31, 2022	
28	Rezel S. Borines	Instructor 3	August 1, 2022	/				105 days	September 6, 2022- December 19, 2022	
29	Stephanie MaeSalcedo-Albores B.	Instructor II	August , 2022	/				91 days	August 22- October 31, 2022	
30	Rexie P. Magdugo	Assistant Prof II	September 1, 2023		/			7 days	Sept. 9,12,13,14,15,16,19, 2023	
31	Meldy A. Acabo	Instructor I	October 11, 2022	/				105 days	October 5, 2022- January 17, 2023	
32	Rennielynn F. Canales	Instructor I	November 23, 2022	/				105 days	Dec. 14, 2022- March 28,2013	
33	Nic Oswald M. Borines	Instructor III	Sept, 2022, October 2022, November 2022		/			13 days	Sept. 12,13,14, 2022 , October 23,25,26, 2022, Nov. 9-16, 2022	
34	Abigael L. Balbin	Assistant Professor IV	January 8, 2023	/				105 days	December 15, 2022- March 29, 2023	
35	Adrian L. Melana	Instructor I	December 26, 2022		/			7 days	Jan. 3,4,5,6,9,19, Feb. 2,2023	
36	Angela Fel A. Padecio	Assistant Professor IV	March 7, 2023	/				105 days	March 20, 2023-July 3, 2023	
37	Diana Juliet S. Anduyan	Instructor	July 21, 2023	/				105 days	July 31, 2023- November 7, 2023	
38	Regien B. Nakazato	Instructor I	September 19, 2023	/				105 days	June 26, 2026- October 9, 2023	
39	Carmel S. Burlat	Instructor I	December 1, 2023	/				105 days	Dec. 1, 2023- March 14, 2024	
40	Marilou G. Umpad	Administrative Officer V	March 1, 2023			/		60 Days	March 1, 2023- April 30, 2023	
41	Jenie L. Plender-Nabas	Assistant Professor I	August 9, 2023	/				60 days	August 10, 2023-October 8, 2023	
42	Joanna Victoria S. Pitao	Instructor I	October 25, 2023	/				105 days	Oct. 20, 2023-Feb. 1, 2024	

43	Carmel S. Burlat	Assistant Professor III	November 7, 2023	/				105 days	December 1, 2023- March 19, 2024	
44	Ma. Zylphadelle G. Gumadlas	Admin. Officer I	December 6, 2023	/				105 days	Decmeber 6, 2023- May 10, 2023	
45	Rennielynn F. Canales	Instructor	March 17, 2023	/				105 days	Dec. 6, 2023-May 10, 2023	
46	Jeza Jahziel B. Ocampos	Administrative Assistant	Dec.11, 2023			/		60 days	Dec. 18, 2023 - February 16, 2024	
47	Dave Anthony Asis	Information Technology Officer	December 1, 2023		/			5 days	December 18-22, 2023	
48	Jesreil I. Valduhueza	PDO I	December 1, 2023		/			14 days	Dec.6-8,11-15,18-22,28, 2023	
49	Lufer Grace Algo	Instructor I	December 14, 2023	/				105 days	January 22, 2024- May 6, 2024	
50	Joanna Victoria S. Pitao	Instructor I	October 23, 2023	/				105 days	October 10, 2023- February 2, 2023	
51	Shiellalyn D. Goyo	Instructor I	January 1, 2024	/				105 days	January 22, 2024- May 5, 2024	
52	Clark Justine I. Gonzales	Instructor I	April 1, 2024		/			7 days	April 8,11,12,29,30, May3, 2024	
53	Stephanie Mae Salcedo- Albores	Instructor I	June 19, 2024	/				105 days	June 26, 2024 - October 8, 2024	
54	Rozzi Mae L. Claros- Castillano	Internal Auditor I	August 27, 2024	/				105 days	August 27, 2024 - October 25, 2024	
55	Daisy A. Dolotina	AO 1/Cashier I	September 16, 2024	/				105 days	September 30, 2024- January 12, 2024	
56	Reuben James Rollon	Associate Professor V	July 3, 2024		/			14 days	June 3-7, 10-11,13-14,18-21, 2024	7 days for the father and 7 days for the mother
57	Aljon E. Bocobo	Instructor I	August 30, 2024		/			7 days	2/25/1900	
58	Rekitch R. Pahunang	Instructor I	Octobe r5, 2024		/			7 days	September 30, 2024- October 8, 2024	
59	Derwin T. Gumban	Planning Officer II	September 10, 2024		/			7 days	September 2-6, 9-10, 2024	
60	Christian Dwight C. Dolotina	Project Development Officer	October 7, 2024		/			7 days	October 7-17, 2024	
61	John Sendrick D. Simbajon	Admin. Aide V Clerk III)	October 21, 2024		/			7 days	October 3-11, 2024	
62	Rozzi Mae C. Castillano	Internal Auditor I	July 1, 2025	/				105 days	July 28 - November 9, 2025	
63	Junaliza O. Epil-Gaytos	Supply Officer I	August 5, 2025	/				105 days	August 22, 2025 - January 4, 2026	
64	Frech C. Salte	Legal Officer II	September 2, 2025				/	6.5 days	September 2, 10-11, 15, 25, 2025 October 1, 9, 27, 2025	
65	Gelyn F. Yusalan	Instructor I	March 7, 2025	/				105 days	April 1-July 14, 2025	
66	Karen B. Burdeos	Associate Professor IV	February 17, 2025	/				105 days	April 2-July 15, 2025	
67	Hazel H. Montederamos	Instructor I	January 14, 2025	/				105 days	Feb 10 - May-25, 2025	
68	Judylette D. Pepino	Instructor I	May 28, 2025	/				105 days	Jul 27 - Nov 08, 2025	
69	Princess Y. Luzon	Instructor I	August 18, 2025	/				60 days	Aug 13 - Oct. 11, 2025	

70	Florence Jones Noelle R. Acosta	Nurse II	September 12, 2025		/			7 days	Sep 22-30, 2025	
71	May Rose C. Dorico	Instructor I	September 11, 2025	/				105 days	Sep 15 - Dec. 28, 2025	

Prepared by:



ALMA L. VILLA
Administrative Aide II

Certified Correct:



CLARK ARIES A. INGLES, RN, REB
Director, HRMS