



Republic of the Philippines
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Competence Service Uprightness

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August 14, 2019

MEMORANDUM ORDER

No. 100, s. 2019

**TO: ALL PERMANENT EMPLOYEES (TEACHING AND NON-TEACHING)
STUDENT LEADERS**

SUBJECT: ATTENDANCE TO THE "NO SMOKING" POLICY CAMPAIGN

The Civil Service Commission (CSC) and the Department of Health (DOH) adopt and promulgate a **100% SMOKE FREE POLICY AND SMOKING PROHIBITION** in all areas of the government premises, buildings and grounds in order to ensure a healthy and productive workplace.

With reference to existing Memoranda, Joint CSC DOH MC No. 2010-01 and Executive Order No. 26 s 2017 the University is required to conduct an information drive/dissemination in support to the "no smoking" campaign. Further, for the proper monitoring of the University's compliance, the CSC required us to submit quarterly status report.

Thus, the University will be conducting an orientation relevant to the **"NO SMOKING"** campaign on **September 3, 2019** at the Conference Room New Administration Building at 9:00 in the morning.

For compliance and guidance of all concerned.


ANTHONY M. PENASO, PhD
University President