



MASTERLIST ON LEAVE FOR FACULTY MEMBER AND ADMIN PLANTILLA PERSONNEL									
NO	NAME	RANK/POSITION	DATE APPLIED	MATERNITY	PATERNITY	SPWL	NO. OF DAYS	INCLUSIVE DATES	REMARKS
1	Ma. Besa Joy M. Ortoyo	Instructor I	Jan. 25, 2016	/			60 days	Feb. 1, 2, 2016-April 30, 2016	
2	Cheryl Q. Mentuda	Instructor I	16-May-16	/			60 days	May 23, 2016 - June 23, 2016	
3	Maria Elma D. Quiao-Won	Assistant Prof 3	August 11, 2016	/			60 days	September 26, 2016-November 24, 2016	
4	Joycelyn C. Jumawan	Associate Professor III	Aug-16	/			60 days	August 15, 2016 - October 13, 2016	
5	Julie Rose D. Apduhan	Instructor I	22-May-17	/			60 days	July 3, 2017-August 31, 2017	
6	Balbin Abigail L.	Instructor I	July 10, 2017	/			60 days	August 14, 2017-October 13, 2017	
7	Merinessa D. Gonzaga	Registrar III	1-Jun-17	/			60 days	July 28, 2017-September 25, 2017	
8	Lilibeth L. Manigo	Instructor 1	29-Aug-18	/			60 days	September 3, 2018- November 3, 2018	
9	Cheryl Q. Mentuda	Instructor I	18-Sep-18	/			60 days	October 1, 2018- December 29, 2018	
10	Richie P. Lador	Instructor I	October 5, 2018		/		7 days	September 17-21, 24, 25, 2018	
11	Amamaria P. Sajonia	Instructor II	19-Dec-18	/			60 days	December 14, 2018- February 11, 2019	
12	Jane Francis P. Jaictin	Instructor I	15-Jan-19	/			60 days	March 11, 2019- May 8, 2019	
13	Tomas M. Austral	Associate Professor IV	1-Jun-19		/		10 days	June 17- 28, 2019	7 days for the father, 3 days for the mother
14	Joycelyn C. Jumawan, PhD	Associate Professor III	7-Aug-19	/			60 days	November 15, 2019-January 15, 2020	
15	Roselyn L. Palaso	Instructor	5-Nov-19	/			60 days	October 29, 2019-December 28, 2019	
16	Jenie L. Plender-Nabas	Instructor II	26-Feb-20	/			105 days	April 27, 2020- August 2, 2020	
17	Rowena J. Ligalig	Instructor I	24-Mar-20	/			105 days	March 17, 2020- June 30, 2020	
18	Jay Michael R. Macalalag	Assistant Professor II	June , 2020		/		6 days	June 9, 10, 11, 16, 17, 18, 2020	
19	Jessa Mae T. Lazarte	Instructor III	13-Nov-20	/			105 days	November 20, 2020- March 5, 2021	
20	Reuben James M. Rollon	Assistant Professor I	December 2019, January 2020		/		14 days	December 17-27, 2019, January 2-10, 2020	7 days for the father, 7 days for the mother
21	Julie Rose D. Apduhan	Instructor III	19-Mar-21	/			105 days	April 15, 2021- July 29, 2021	
22	Katherine G. Bongato	Admin Aide I	22-Nov-21	/			105 days	November 24, 2021- March 8, 2022	

23	Shirmaine Irine M. Calagui	Instructor III	26-Jan-22	/		105 days	February 21, 2022- June 5, 2022	
24	Laurence B. Calagui	Instructor III	Dec. 2022		/	3 days	December 1, 13, 15, 2022	
25	Jeza Jahziel B. Ocampos	Admin Assistant IV	12-Jan-22	/		105 days	October 5, 2021 - January 17, 2022	
26	Rowena J. Ligalig	Instructor I	25-Feb-22	/		105 days	March 7, 20011- June 19, 2022	
27	Jennifer E. sabugaa	Assistant Professor IV	18-Apr-22	/		105 days	May 16, 2022- July 31, 2022	
28	Rezel S. Borines	Instructor 3	1-Aug-22	/		105 days	September 6, 2022- December 19, 2022	
29	Stephanie Mae Salcedo-Albores B.	Instructor II	August, 2022	/		91 days	August 22- October 31, 2022	
30	Rexie P. Magdugo	Assistant Prof II	1-Sep-23		/	7 days	Sept. 9, 12, 13, 14, 15, 16, 19, 2023	
31	Meldy A. Acabo	Instructor I	11-Oct-22	/		105 days	October 5, 2022- January 17, 2023	
32	Rennielynn F. Canales	Instructor I	23-Nov-22	/		105 days	Dec. 14, 2022- March 28, 2023	
33	Nic Oswald M. Borines	Instructor III	Sept, 2022, October 2022, November 2022		/	13 days	Sept. 12, 13, 14, 2022, October 23, 25, 26, 2022, Nov. 9-16, 2022	
34	Abigael L. Balbin	Assistant Professor IV	8-Jan-23	/		105 days	December 15, 2022- March 29, 2023	
35	Adrian L. Melana	Instructor I	December 26, 2022		/	7 days	Jan. 3, 4, 5, 6, 9, 19, Feb. 2, 2023	
36	Angela Fel A. Padecio	Assistant Professor IV	7-Mar-23	/		105 days	March 20, 2023-July 3, 2023	
37	Diana Juliet S. Anduyan	Instructor	21-Jul-23	/		105 days	July 31, 2023- November 7, 2023	
38	Regien B. Nakazato	Instructor I	19-Sep-23	/		105 days	June 26, 2026- October 9, 2023	
39	Carmel S. Burlat	Instructor I	Dec. 1, 2023	/		105 days	Dec. 1, 2023- March 14, 2024	159,825
40	Marilou G. Umpad	Administrative Officer V	1-Mar-23		/	60 Days	March 1, 2023- April 30, 2023	
41	Jenie L. Plender-Nabas	Assistant Professor I	9-Aug-23	/		60 days	August 10, 2023-October 8, 2023	
42	Joanna Victoria S. Pitao	Instructor I	25-Oct-23	/		105 days	Oct. 20, 2023-Feb. 1, 2024	
43	Carmel S. Burlat	Assistant Professor III	Nov. 7, 2023	/		105 days	December 1, 2023- March 19, 2024	215,250
44	Ma. Zylphadelle G. Gumadlas	Admin. Officer I	6-Dec-23	/		105 days	December 6, 2023- May 10, 2023	
45	Rennielynn F. Canales	Instructor	17-Mar-23	/		105 days	Dec. 6, 2023-May 10, 2023	
46	Jeza Jahziel B. Ocampos	Administrative Assistant	Dec. 11, 2023		/	60 days	Dec. 18, 2023 - February 16, 2024	77,760
47	Dave Anthony Asis	Information Technology Officer	Dec. 2023		/	5 days	December 18-22, 2023	
48	Jesreil I. Valduhueza	PDO I	1-Dec-23		/	14 days	Dec. 6-8, 11-15, 18-22, 28, 2023	
49	Lufer Grace Algo	Instructor I	14-Dec-23	/		105 days	January 22, 2024- May 6, 2024	159,825
50	Joanna Victoria S. Pitao	Instructor I	23-Oct-23	/		105 days	October 10, 2023- February 2, 2024	
51	Shiellalyn D. Goyo	Instructor I	1-Jan-24	/		105 days	January 22, 2024- May 5, 2024	159,825
52	Clark Justine I. Gonzales	Instructor I	April 2024		/	7 days	April 8, 11, 12, 29, 30, May 3, 2024	10,255

53	Stephanie Mae Salcedo- Albores	Instructor I	19-Jun-24	/			105 days	June 26, 2024 - October 8, 2024	153,825
54	Rozzi Mae L. Claros- Castellano	Internal Auditor I	27-Aug-24	/			105 days	August 27, 2024 - October 25, 2024	136,080
55	Daisy A. Dolotina	AO 1/Cashier I	16-Sep-24	/			105 days	September 30, 2024- January 12, 2024	116,340

Prepared by:

ALMA L. VILLA
Administrative Aide II

Certified Correct:

MAY A. OCAREZ, RGC
Director, HRMS

Total: 1,170,985