



CARAGA STATE UNIVERSITY
Office of the President



REFERENCE SLIP

To:

REF. No. 2-928

- VPAA
- VPAF
- VPEOAS
- VPRIE
- Chancellor, CSUCC

- Board Secretary
- Chief, Pres. Mngt. Staff
- Chief, CSSO
- DRRM Focal Person
- GAD Focal Person
- Guidance Counselor
- University Accountant
- University Cashier
- University Librarian
- University Registrar

- CAA Dean
- CCIS Dean
- CEEd Dean
- CEGS Dean
- CHaSS Dean
- CMNS Dean
- CoFES Dean
- GS Dean

- OSAS Director
- OSIP Director
- Press Director
- QuAMS Director
- RIE Pub & Comm. Director
- RGMS Director
- TTLO Director
- UCCA Director
- UCSR Director
- CCAARRD Director

- Admin Services Director
- ARO / PICO Director
- Extension Services Director
- FMS Director
- General Services Director
- Health & Wellness Director
- HRMS Director
- IAS Director
- MIS Director
- NSTP Director
- OAS Director
- OCID Director
- OIGE Director
- OPD Director

- Center Dir. _____
- Dept. Chair, _____

For:

- Appropriate Action
- Approval
- Comment
- Compliance
- Confirmation
- Conference
- Coordination
- Dissemination
- Endorsement
- Evaluation
- File

- Information
- Initial
- Inspection
- Notation
- Payment
- Recommendation
- Reference
- Registration
- Signature
- Study
- Submission

Please:

- Attend
- Calendar/Remind me
- Call me
- Prepare Memo
- Prepare Reply
- Prepare S.O.
- Prepare Travel Order

- Put on my table
- Register
- Remind me
- Represent me
- Return to me
- See me

Remarks:

ROLYN C. DAGUIL, PhD

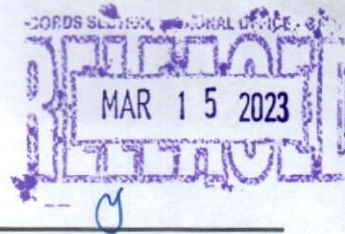
University President

h.

20 MAR 2020



Republic of the Philippines
Department of Education
 CARAGA REGION



March 15, 2023

DR. ROLEN C. DAGUIL
 President, Caraga State University
 Butuan City



Sir:

Healthy Greetings!

The Department of Education Caraga Region will be holding the Regional Sports Competition on April 24-28, 2023 in the identified playing venues in Butuan City and Cabadbaran City.

However, in the absence of swimming facility and ensuring that all events would be finished as scheduled, this office would like to use the following sports facilities of CSU-Cabadbaran City:

| Facility | Date | Time |
|--------------------------|-------------------|------------------|
| Swimming Pool | April 24-27, 2023 | 7:00 AM- 7:00 PM |
| Track, Oval, and Grounds | April 21-28, 2023 | 6:00 AM- 6:00 PM |

For rental arrangement and further details, your staff may contact Mr. Bernard Abellana, the Regional Sports Coordinator, through 0910-807-2598 or through bernard.abellana@deped.gov.ph.

Thank you.

Very truly yours,


MA. GEMMA MERCADO LEDESMA
 Regional Director

CLMD/bca
 03/15/2023



Address: J.P. Rosales Avenue, Butuan City
 Trunkline No: (085) 225-1151
 Telefax No: (085) 342-5969
 Email: caraga@deped.gov.ph
 Website: <https://caraga.deped.gov.ph/>



| | | | |
|----------------|-------------|------|--------|
| Doc. Ref. Code | RO-ASD-F069 | Rev | 00 |
| Effectivity | 02.01.23 | Page | 1 of 1 |