



CARAGA STATE UNIVERSITY  
Office of the President  
REFERENCE SLIP



To:

- VPAA
- VPAF
- VPEOAS
- VPRIE
- VPSAS
- Chancellor, CSUC

REF. No. 2-7737

- CAA Dean
- CCIS Dean
- CEd Dean
- CEGS Dean
- CHaSS Dean
- CMNS Dean
- CoFES Dean
- GS Dean

- Board Secretary
- Chief, Pres. Mngt. Staff
- Chief, CSSO
- Guidance Counselor
- University Accountant
- University Cashier
- University Librarian
- University Registrar

- Admin Services Director
- ARO Director
- DRRM Director
- Extension Services Director
- FMS Director
- GAD Director
- General Services Director
- Health & Wellness Director
- HRMS Director
- IAS Director
- MIS Director
- NSTP Director
- OAS Director
- OCID Director
- OIG Director
- OPD Director

- OSAS Director
- OSIP Director
- PICO Director
- Press Director
- QuAMS Director
- Research Director
- RIE Pub & Comm. Director
- RGMS Director
- TTLO Director
- UCCA Director
- UCSR Director
- CCAARRD Director

Center Dir. \_\_\_\_\_  
 Dept. Chair, \_\_\_\_\_

For:

- Appropriate Action
- Approval
- Comment
- Compliance
- Confirmation
- Conference
- Coordination
- Dissemination
- Endorsement
- Evaluation
- File

- Information
- Initial
- Inspection
- Notation
- Payment
- Recommendation
- Reference
- Registration
- Signature
- Study
- Submission

Please:

- Attend
- Calendar/Remind me
- Call me
- Prepare Memo
- Prepare Reply
- Prepare S.O.
- Prepare Travel Order

- Put on my table
- Register
- Remind me
- Represent me
- Return to me
- See me

Remarks:

*Kindly recommend  
request*

**ROLYN C. DAGUIL, PhD**

University President

F-OP-RS-003  
Rev. 3 11/03/2020

AUG 09 2023



COMMISSION ON HIGHER EDUCATION

CARAGA REGIONAL OFFICE



August 8, 2023

**DR. ROLYN C. DAGUIL**

University President  
Caraga State University  
Ampayon, Butuan City

**Dear Dr. Daguil:**

Greetings from CHED Caraga!

In commemoration of **ASEAN's 56<sup>th</sup> Founding Anniversary** this year, the **Commission on Higher Education**, through the **International Affairs Service**, shall join the Philippine higher education sector in building efforts to increase **ASEAN** awareness. This year's theme, "**ASEAN Matters: Epicentrum of Growth**" highlights its vision for ASEAN as a beacon of peace and stability in the region in the midst of multidimensional challenges.

In line with this, the Commission will host various commemorative activities beginning with the **2023 CHED ASEAN Celebration Opening Ceremonies** on **30 August 2023 with the detailed activities, as follows:**

<b>Date/Time</b>	<b>Activity</b>	<b>Route</b>	<b>Duration</b>
8/30/2023	Motorcade Float Parade	CHED Regional Office – Robinsons Place Butuan	1:00 – 2:30 PM
8/30/2023	Search for Mr. & Ms. ASEAN	Robinson's Place Butuan	2:30 - 6:00 PM

To accommodate the participating Higher Education Institutions (HEIs) during the motorcade, we humbly request assistance from your institution on the following:

1. The assembly area for the Motorcade Float Parade is proposed to be at the open ground of Caraga State University.

**CHED – Higher Education Development Center, CSU Campus, Ampayon, Butuan City**

Tel. No. (085) 342-5253 / 342-2064 / 342-7483

Telefax: (085) 342-7765

Website: [www.ched.gov.ph](http://www.ched.gov.ph); E-mail Address: [chedcaraga@ched.gov.ph](mailto:chedcaraga@ched.gov.ph)



COMMISSION ON HIGHER EDUCATION

## CARAGA REGIONAL OFFICE

2. To infuse vibrant energy into the procession along the streets of Butuan City, we humbly ask your esteemed office to permit a number of student drummers, along with their instruments, and the institution's Top-Down Truck (ELF) vehicle to transport the drummers and said equipment. Lunch and snacks shall be shouldered by CHED Caraga.
3. For the duration of the Mr. and Ms. ASEAN competition, we would greatly appreciate it if the BUDJONG ENSEMBLE performers from your institution could grace us with their golden voices to lead the Doxology and Pambansang Awit of the aforementioned event.

Looking forward to a favorable response to our requests.

Thank you.

Very truly yours,

**ALMA SY-PATRON, JD, MSW, RSW**  
OIC-Office of the Director IV

**CHED – Higher Education Development Center, CSU Campus, Ampayon, Butuan City**

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